

Security Setup

1. In DM7 go to Tools > Security > Users
2. Add a new user here. After adding the user set the password.

The screenshot shows the 'Users' window in DataMaxx 7. The 'Name' field is highlighted with a red arrow. The 'Set Password' button is also highlighted with a red arrow. The 'Copy User Settings' dropdown menu is highlighted with a red arrow. The window includes fields for First Name, Last Name, Parent User, Employees, Home Departments, Work Departments, Divisions, Station Codes, Phases, and Cost Codes. It also has checkboxes for permissions like 'Can View Users', 'Can Edit Users', 'Can Add Users', and 'Can Delete Users'. The 'DataMaxx Settings' section includes a table for Object Permissions.

3. You can copy other user's settings by selecting one in a drop down here.
4. If you only want have the user see certain department, job etc.. add them here. For multiple jobs separate them with commas with no space. For a range use a colon; example 1000:2000

The screenshot shows the 'Users' window for a new user 'John Smith'. The 'Job Codes' field is highlighted with a red arrow. The 'Add All Forms Disabled' button is highlighted with a red arrow. The 'DataMaxx Settings' section includes a table for Object Permissions.

Form Name	Object Name	Allow Edits	Allow Add	Allow Delete	Visible	Enabled	Locked
Edits_TimeAlloca...	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edits_TimeCards_F	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edits_TimeCards...	Form	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edits_TimeCards...	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Report_Chart_F	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reports_Barcod...	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Setups_AfterTh...	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Setups_AutoLun...	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Setups_Compan...	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Setups_Employe...	Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. To disable forms from being seen by the user click Add all forms disabled and check the forms you want them to see.