

Data:Maxx™

Windows Mobile Inventory Guide

1. Select the Datamaxx Icon in Program Files

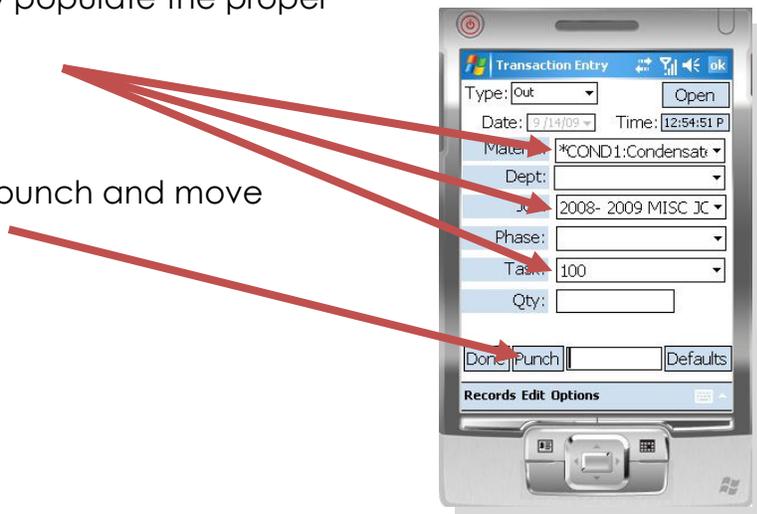


2. Choose inventory on the main menu and select the function you will be using
Issues to Jobs = out
Returns = In from job
Transfers = from one warehouse to another
Physical counts = inventory counts



3. After selecting the appropriate function use the Drop downs or scan your inventory items. Each barcode will automatically populate the proper drop down box.

4. After entering quantity hit punch and move on to the next transaction



5. When filling a purchase order or a requisition choose the vendor, then select your PO# and then scan the item you are receiving enter the quantity received and hit submit. Move on to the next item.

1.



2.

